

PUBLIC NOTICE

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OFFICIAL MINUTES

STEVENS COUNTY BOARD OF COMMISSIONERS
Special Meeting
Tuesday, September 14, 2021
9:00 a.m.

The special meeting of the Stevens County Board of Commissioners was called to order at 9:00 a.m., Tuesday, September 14, 2021, by Chair Donny Wohlers. Members in attendance were Wiese, Ennen, Koptzke, Wohlers and Staples. The Pledge of Allegiance was recited. Commissioner Ennen moved to approve the agenda as presented. Commissioner Koptzke seconded the motion with all members voting aye, motion carried. Scott Erickson Assistant County Ditch Inspector requested approval for improvements to CD5. Erickson gave an overview of the improvements. Commissioner Ennen motioned to award bid to Sherbrooke Turf, Inc. in the amount of \$33,000 for in slope seeding for CD5. Commissioner Koptzke seconded the motion with all members voting aye, motion carried. Having no further business, the meeting was adjourned at 9:04 a.m. on a motion by Koptzke, second by Wiese and all members voting aye.
Rebecca Young, County Administrator

Donny Wohlers, Chair
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OFFICIAL MINUTES

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HANCOCK BOARD OF EDUCATION MEETING
August 23, 2021 - 6:00 PM Item 4.0
Board Room - 18D 768 - HANCOCK PUBLIC SCHOOLS

Called to Order: 6:02 p.m. by Chair Schaefer
Roll Call: Present - John Boon, Justin Cronen, Brett Duncan, Troy Hausmann, Kevin Koehl, Tim Schaefer, Paul Carlson, Tim Pats (Arrived at 6:33 p.m.)
Absent - None
Guests - Matthew Josephson, Lori Bauer, Nicole Schmidt, Chuck Griffith
Public Comments - None
Approved Agenda
Motion - Cronen, Second- Duncan, Action- Unanimous Consent
Approved Minutes of 07/19/2021 Regular Board Meeting
Motion- Koehl, Second- Boon, Action- Unanimous Consent
Approved Payment of July Bills for \$512,970.35
Motion- Koehl, Second- Duncan, Action- Unanimous Consent
Upcoming dates
Aug. 26 Open House
Sept. 7 First Day of School
Sept. 15 Wellness and Health & Safety Committee Meeting - 8:15 a.m.
Sept. 20 Regular Board Meeting - 6:00 p.m.
Communications and Reports
Reviewed COVID-19 In-Person Learning Plan Health and Safety Measures. Reviewed Open Enrollment Applications.
Administrative Reports
Principal Peitz Monthly Report - Recognized volunteers who helped out with our Community Education programs this summer and Mr. Christanson who was named 9-man Coach of the Year. Reviewed enrollment, coaching assignments, important dates, and handbook updates and changes.
Superintendent Carlson Highlighted MSBA Virtual Advocacy Tour-Tuesday, September 28th, 6:00 p.m.
New Business
Approved the proposed upgrade to existing HVAC Control Equipment and Components as presented.
Motion - Hausmann, Second - Duncan, Action - Unanimous Consent
Approved the 2021-2022 Fundraisers as presented.
Motion - Duncan, Second - Boon, Action - Unanimous Consent
Approved the 2021-22 Student Handbook updates as presented.
Motion - Cronen, Second - Koehl, Action - Unanimous Consent
Designated the Stevens County Times/Hancock Record as the official newspaper.
Motion - Duncan, Second - Hausmann, Action- Unanimous Consent
Awarded gas bid to Hancock Coop (Gas Discount - .05) and milk bid to Cash-Wa Distributing.
Motion - Koehl, Second - Boon, Action - Unanimous Consent
Approved the 2021-2023 Director of Maintenance Contract for Scott Ver Steeg.
Motion - Cronen, Second - Duncan, Action - Unanimous Consent
Approved the appointment of Lynda Goldenstein (Cook) and Joe Black (Bus Driver).
Motion - Koehl, Second - Hausmann, Action - Unanimous Consent
Approved the resignation of Rick Hauer (Busdriver).
Motion - Boon, Second - Duncan, Action - Unanimous Consent
Approved the Cooperative Agreement for Hockey for the 2021-2022 and 2022-2023 school years.
Motion - Cronen, Second - Hausmann, Action - Unanimous Consent
Annual Review of Policies - First Reading - Update Policy #410 Family and Medical Leave Policy; Update Policy #413 Harassment and Violence; Update Policy #414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse; Update Policy #415 Mandated Reporting of Maltreatment of Vulnerable Adults; Update Policy #506 Student Discipline; Update Policy #514 Bullying Prohibition
Approved the appointment of C-Squad Volleyball Coach Aria Walstad and Jr. High Volleyball Coach Ashlyn Mattson
Motion - Cronen, Second - Duncan, Action - Unanimous Consent
Other Items - None
Adjourned 7:36 p.m.
Motion - Duncan, Second - Koehl, Action - Unanimous Consent

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OFFICIAL MINUTES

STEVENS COUNTY BOARD OF COMMISSIONERS
Official Proceedings
Tuesday, September 7, 2021
9:00 a.m.

The regular meeting of the Stevens County Board of Commissioners was called to order at 9:00 a.m., Tuesday, September 7, 2021, by Chair Donny Wohlers. Members in attendance were Ennen, Koptzke, Wiese, Wohlers and Staples. The Pledge of Allegiance was recited. Commissioner Koptzke moved to approve the agenda with removal of item number one: Brenda Britton from Rainbow Rider. Commissioner Wiese seconded the motion with all members voting aye, motion carried. Commissioner Ennen moved to approve minutes of the 08/17/21 regular board meeting. Commissioner Staples seconded the motion with all members voting aye, motion carried. The Chair opened the meeting for public comment. Having none, SWCD Administrator Matt Solemnaas gave an overview of the highlights of office programs and services. SWCD is requesting \$110,000 in appropriation funds plus \$14,400 in capacity funding. Auditor/Treasurer Stephanie Buss presented the Auditor's Warrants for the 08/18/21, 08/25/21, 08/26/21 and 09/01/21 time periods for review. Buss fielded questions. Buss requested approval to void two outstanding checks. Commissioner Wiese motioned to void check # 95629 dated 12/19/16 for \$2.97 and check #94840 dated 02/13/20 for \$70.00. Commissioner Koptzke seconded the motion with all members voting aye. Buss requested approving viewers for County Ditch 16. Two quotes were received to provide viewing services for CD16. After some discussion, Commissioner Staples motioned to approve the Findings and Order appointing Joe Jacobs, Brad Wick, Mark Dietz, and Dave Schmidt as apparent low bidder of \$5.15 per acre totaling \$8747. Motion passed with a roll call vote. Aye: Ennen, Koptzke, Wiese, Staples, and Wohlers. Buss requested approval for the findings and order initiating the redetermination of benefits and damages for county ditch 16. Commissioner Koptzke motioned to approve the Findings and Order initiating the Redetermination of Benefits and Damages for County Ditch 16. Motion passed with a roll call vote. Aye: Ennen, Koptzke, Wiese, Staples, and Wohlers. Human Resource Coordinator Jan Gomer requested approval for the resignation of Eligibility Worker Emily Arndt. Commissioner Ennen motioned to accept the resignation of Eligibility Worker Emily Arndt effective 9/2/21. Commissioner Koptzke seconded the motion with all members voting aye, motion carried. Commissioner Ennen motioned to purchase a new position, the eligibility worker position. Commissioner Wiese seconded the motion with all members voting aye, motion carried. Gomer requested approval for the resignation of Dispatcher/Jailer Alyssa Tracy. Commissioner Koptzke motioned to accept the resignation of Dispatcher/Jailer Alyssa Tracy effective 9/8/21. Commissioner Wiese seconded the motion with all members voting aye, motion carried. Commissioner Ennen motioned to backfill dispatcher/jailer position. Commissioner Wiese seconded the motion with all members voting aye, motion carried. Gomer requested approval to accept a non-paid interim position, Victim Services. Commissioner Koptzke motioned to hire interim Grace Atkinson with Victim Services effective 9/7/21 to 12/31/21. Commissioner Wiese seconded the motion with all members voting aye, motion carried. Gomer requested approval for renewal of the Safety Training Contract. Commissioner Koptzke motioned to renew the Safety Training Stream Track Learning System Agreement with Aurora Pictures in the amount of \$18.50 per employee, effective 10/1/21. Commissioner Wiese seconded the motion with all members voting aye, motion carried. Larson requested approval to purchase a 2021 chassis for the existing sign truck body. Larson fielded questions. Commissioner Koptzke motioned to approve 2021 F550 4x4 chassis from the low quote, Value Ford of Morris, in the amount of \$51,165. Commissioner Wiese seconded the motion with all members voting aye, motion carried. Larson gave a CRISSA fund update. Larson presented a feasibility report on the Silver Lake Outlet Study. A public meeting will be held jointly with Grant and Stevens at a later date. County Administrator Rebecca Young requested approval for payment to Donlar Roy Application #2 and #3. Commissioner Koptzke motioned to pay Donlar Roy Application #2 in the amount of \$147,707.84 and #3 in the amount of \$306,350.41 for a total of \$514,058.35. Commissioner Staples seconded the motion with all members voting aye, motion carried. Young requested approval for the West Central Minnesota Communities Action, Inc. Resolution. Commissioner Koptzke moved the following resolution:
RESOLUTION NO. 210907-21
FAMILY HOMELESS ASSISTANCE AND PREVENTION PROGRAM
WHEREAS, Stevens County has a commitment to establish a collaborative and comprehensive system for addressing the housing needs for families, youth and single adults who are homeless, or imminently at risk of becoming homeless, and WHEREAS, Stevens County recognizes that there is a need to continually improve the coordination of existing services currently made available by homeless service providers in Stevens County to assist in the attainment of eligibility for housing, and WHEREAS, Stevens County recognizes the need to stabilize and maintain in their homes, families, youth and single adults at risk of becoming homeless, and WHEREAS, Stevens County recognizes the need to shorten the amount of time that families, youth and single adults stay in emergency shelters, and WHEREAS, Stevens County recognizes the need to eliminate repeat use of emergency shelters by families, youth and single adults; and WHEREAS, Stevens County recognizes the need to provide support services to homeless and high-risk populations;
NOW THEREFORE, BE IT RESOLVED, by the Stevens County Board of Commissioners, that they support West Central Minnesota Communities Action, Inc. in operating the "Family Homeless Assistance and Prevention Program" from the Minnesota Housing Agency, totaling \$232,500 for the Stevens year October 1, 2021 to September 30, 2022.
Commissioner Wiese seconded the motion with all members voting aye, motion carried. Commissioners were provided an opportunity to update on assigned committee activities. Having no further business, the meeting was adjourned at 10:30 a.m. on a motion by Staples, second by Koptzke and all members voting aye.
Rebecca Young, County Administrator

Donny Wohlers, Chair
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